

**Amendment to the POPA PART-TIME PROGRAM
dated November 20, 2013**

January 19, 2017

This memorandum of understanding between the parties amends the POPA Part-Time Program (“program agreement”) dated November 20, 2013, including the application form and “Part-Time Help Guide”. Specifically, Section 2 of the program is amended as follows:

2. Number and Allocation of Participants: The part-time program will have 500 slots:

- 275 slots for the Childcare and Eldercare Component,
 - 150 slots for the Retention Component, and
 - 75 Interchangeable slots
- A. If the cap of 275 is reached in the Childcare and Eldercare component, an employee with a preschool-aged child or an elderly relative or equivalent; may still convert to part-time, however there will be no openings (slots) for an employee with a school-aged child until the number of total participants goes back below 275.
- B. If the cap of 150 is reached in the Retention Component, an employee who is retirement eligible may still convert to part-time; however there will be no openings (slots) for a non-retirement eligible retention participant until the number of total participants goes back below 150.

Retirement eligibility will be determined by the CSRS or FERS requirement. Currently, the minimum eligibility requirements are:

1. CSRS:
At least 55 years old and 30 years of service.
 2. FERS:
 - a. At least 62 years old and at least 5 years of service; or
 - b. Minimum Retirement Age (varies based on DOB between 55-57 years old) and at least 10 years of service.
- C. The 75 interchangeable slots may be used for either component as needed after the cap is reached in either component.

All other provisions of the program agreement remain unchanged.

For the Agency:



Andrew Faile
Deputy Commissioner
for Patent Operations,
U.S. Patent and Trademark Office

1/19/17

Date

For the Union:



Pamela Schwartz
President,
Patent Office Professional Association

1/19/17

Date

Recording of Hours on
Days with Only Non-examining (Other) Time

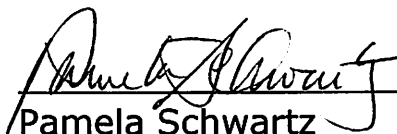
January 19, 2017

This memorandum of understanding (MOU) between the United States Patent and Trademark Office (USPTO) and the Patent Office Professional Association (POPA) changes the practice of recording non-examining time in full hour increments in the following situation. Examiners who work a day in which all time claimed is non examining (other time) should record their time for that given day under the appropriate time codes in fifteen minute increments.

Signatures



Andrew Faile
Deputy Commissioner for
Patent Operations
USPTO



Pamela Schwartz
President
POPA

1/19/17

Date

1/19/17

Date