

# Memorandum of Understanding Modifying the 1995 Amendment to the Memorandum of Understanding on Travel Time between the U.S. Patent and Trademark Office and the Patent Office Professional Association

The matrix set out in the 1995 amendment to the Memorandum of Understanding on Travel Time is amended to reflect the relocation of Patent Examiners and Classifiers to Crystal Park 5. The new matrix is attached to this memorandum.

Non-production time for work-related travel is granted to any examiner who, because of relative office and search room relocations, travels to a different building than the one in which his/her office is located to search a class outside of his/her assigned docket. A round trip encompasses multiple searches in the same building when done during the same trip.

This travel time is permitted to accumulate over

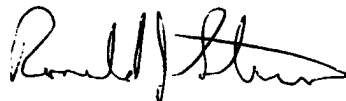
one or more pay periods and will be granted in one-hour increments of accumulated time. Up to fifty-five (55) minutes of travel time may be carried over to another fiscal year.

The examiner will supply the serial number of each application for which at least one of the above type trips is claimed on the Form 690-E for the pay period during which an increment(s) accumulates.

The parties acknowledge that an examiner may amend the electronic version of the Form 690-E to include an element for travel time. As with the other time allowances set out in the matrix, this time should be allocated to code 119070.

## Attachment to 1998 Travel Time Memorandum of Understanding

	PK1	PK2	PK5	CM1	CP2	CP3	CP3-4	CP4	CP6
PK1		10 min	25 min	20 min	10 min	10 min	10 min	15 min	20 min
PK2	10 min		15 min	20 min	10 min	10 min	10 min	15 min	20 min
PK5	25 min	15 min		35 min	25 min	25 min	25 min	30 min	35 min
CM1	20 min	20 min	35 min		15 min	15 min	15 min	15 min	15 min
CP2	10 min	10 min	25 min	15 min		10 min	10 min	10 min	10 min
CP3	10 min	10 min	25 min	15 min	10 min				10 min
CP3-4	10 min	10 min	25 min	15 min	10 min				10 min
CP4	15 min	15 min	30 min	15 min	10 min				10 min
CP6	20 min	20 min	35 min	15 min	10 min	10 min	10 min	10 min	



Ronald Stern, President  
Patent Office Professional  
Association

Dec 22, 1998  
Date



Nicholas P. Godici,  
Acting Assistant Commissioner  
for Patents

12/22/98  
Date

## TRAVEL TIME LOG

<u>DATE</u>	<u>SERIAL #</u>	<u>CLASS</u>	<u>ROOM</u>	<u>PURPOSE</u>	<u>TIME</u>
					10 min.
					10 min.
					10 min.
					10 min.
					10 min.
					10 min.
DATE CLAIMED: (Subproject code 119070)					1 hour

					10 min.
					10 min.
					10 min.
					10 min.
					10 min.
					10 min.
DATE CLAIMED: (Subproject code 119070)					1 hour

					10 min.
					10 min.
					10 min.
					10 min.
					10 min.
					10 min.
DATE CLAIMED: (Subproject code 119070)					1 hour

					10 min.
					10 min.
					10 min.
					10 min.
					10 min.
					10 min.
DATE CLAIMED: (Subproject code 119070)					1 hour